



**Child's
World
Day Care
Centre**

**Child's World
Program
for School
Aged Children**

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Parent Code of Conduct

At Child's World Day Care Centre and Child's World Program for School Age Children (the "centre"), we strive to promote positive examples of behavior, as well as the modelling of good social skills to our children. All staff, parents, children and guests are to be treated with respect and dignity at all times, regardless of race, religion, gender, sexual orientation, disability or any other grounds.

Parents/guardians are expected to conduct themselves in a manner that is conducive to the health and wellbeing of the children, staff, and guests of the centre. This includes:

- Being respectful and supportive of the learning environment, which includes all children, parents/guardians and staff.
- Respecting the guidance of the staff and addressing any issues in a respectful manner.
- Acknowledging the differences in learning, developmental capabilities and values of children and their families.

At all times, parents/guardians are expected to strictly comply with the provisions of the *Child's World Day Care Centre and Child's World Program for School Age Children Policy and Procedure Handbook* ("Policy and Procedure Handbook"), which details the policies and procedures relating to the care children at the centre. Failure to comply with the Policy and Procedure Handbook will be considered a violation of the Parent Code of Conduct.

When the occasional issue arises, we strive to reach resolutions in a manner that is respectful, aligned with the mission, values and goals of the centre and compliant with all applicable legislation. We respect the privacy and confidentiality of our children, staff, and parents/guardians and request that parents/guardians approach any conflict or issues as follows:

- Speak directly with your child(ren)'s teacher; they are your best source of information as they know your child.
- If you require any further clarification or assistance, you may speak with the Executive Director or the Program Co-Ordinator.
- If you remain unsatisfied, you may request to speak with the Chairperson of the Board of Directors who may refer the matter to the Board in the event that an acceptable resolution has not been reached.

When seeking to address issues or conflict, it is never acceptable for a parent/guardian to approach a child that is not theirs. Such action, and any other deviation from the process outlined above, will be considered a violation of the Parent Code of Conduct.

Other violations of the Parent Code of Conduct include, but are not limited to, the following:

- Discrimination or harassment based on any statutorily protected or prohibited ground such as: race, colour, ancestry, place of origin, age, marital status, family status, gender, gender identity, gender expression, sexual orientation, source of income, political affiliation, mental or physical disability.
- Perceived or actual violent, intimidating, or threatening behavior such as hitting, shoving, pushing, kicking, throwing objects or slamming doors.
- Yelling, shouting, insults, verbal intimidation, threats, profane language, negative or derogatory comments, gestures or actions.
- Any conduct that puts children, staff, parents/guardians, or guests at the centre at risk of harm.

- Being under or perceived to being under the influence of alcohol or drugs.
- Inappropriate or damaging conduct, gossip or criticism directed at children, staff, parents/guardians, or other guests at the centre.
- Conduct that may violate the Child, Youth and Family Enhancement Act or Regulation.

Violation of the Parent Code of Conduct may result in any of the following:

- A written warning that will be permanently placed on the family's file.
- Referral of the matter to the Board of Directors for resolution.
- Immediate removal of the child from the centre.
- Contacting the RCMP, Children's Services or other agency.

Acknowledgement and Agreement

I have received a copy and have read the Parent Code of Conduct in its entirety.

I understand and agree to the terms set forth in the Parent Code of Conduct.

I acknowledge that a violation of the Parent Code of Conduct may result in appropriate action being taken, up to and including the removal of my child(ren) from the centre and/or contacting the RCMP, Children's Services, or other agency.

Parent/Guardian Signature

Date

Program Co-Ordinator/Executive Director

Date

Parent/Guardian Signature

Date

Program Co-Ordinator/Executive Director

Date